

4.4.2 Systems and procedures for maintaining and utilizing physical, academic and support facilities:

S.NO.	SYSTEM / INDICATORS	PROCEDURE	PRODUCT
1.	Physical Facilities <ul style="list-style-type: none"> • Labs • Library • Computer • Sports • Canteen 	Maintenance of physical facilities is done by various subcommittees. <ul style="list-style-type: none"> • Stock register, stock checking is done every year through AMC • The budget of library and stock checking is done regularly. • ICT maintenance is done through AMC. • Supervised by physical Director and stock checking is done regularly. • Maintenance is done by canteen committee by monitoring of hygiene, cleanliness etc. 	<ul style="list-style-type: none"> • Budget allocation, governing body approval and need analysis.
2.	Academic Facilities	<ul style="list-style-type: none"> • Budget is placed by Principal in Governing Council thus forwarding issues to administrator/governing body/finance committee. • Regular evaluation of software and hardware by Librarian. • Up gradation and implementation of Library management system. • Plan of Action by ICT committee for up gradation and maintenance. 	<ul style="list-style-type: none"> • Partially automated library connected with server and local area network. • Wi-Fi enables campus • Access to e-resources, books, journal etc. • Maintained laboratories, classrooms, online learning, ICT integrated support for developing e-resources and its assessment.
3.	Support Facilities	<ul style="list-style-type: none"> • Various committees are present in college to support service, student welfare and meet their needs. • Maintenance of canteen to ensure healthy and hygienic food practices. • Provision of grievance cell, sports facilities, and gymnasium and maintain of green and eco friendly campus. 	<ul style="list-style-type: none"> • Green and clean campus. • Conducive and eco-friendly environment. • Regular cleaning, sanitization and upgrading support services time to time.

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